

Juvenile Detention Commission for Northern Virginia
Meeting Minutes
Tuesday, March 08, 2022

Members present virtually: Mr. Earl Conklin (Chair-Arlington), Mr. Mike Mackey (Alexandria), Ms. Zakiya Worthey (Arlington)

Staff present: Ms. Johnitha McNair (Executive Director), Mr. Ian Rachal, Mr. Jahi Banks, Ms. Emily Anne Reiney, Selita Taylor

Staff present virtually: Ms. Susan Lumpkin, Dr. Victor Martin

Others present virtually: Mr. Neil Title (Attorney), Mr. Charles Smith and Mr. Amir Farshchian of 3-iT Accounting & Financial Services Corporation, Mr. Luis Pitarque and Mr. Tony Bell of Mosley Architects, Ms. Christina Sheriff of ABM

Mr. Conklin called the meeting to order at 4:40 p.m.

APPROVAL OF MINUTES: Mr. Mackey made a motion to approve the minutes. Ms. Worthey seconded. The minutes were unanimously approved.

PUBLIC COMMENT: There was no public comment.

COMMENTS OF THE CHAIR AND COMMISSIONERS: Mr. Conklin began by sharing comments about International Women's Day Mr. Conklin noted that we have women that should be celebrated like Ms. Worthey, Ms. Lumpkin, and Ms. McNair, doing the work and providing services that have helped young girls and the youth we serve.

Mr. Mackey echoed Mr. Conklin's sentiments. Mr. Mackey also thanked everyone for their continued work and efforts. Ms. Worthey thanked them for their remarks.

STAFF & OTHER REPORTS

FY'23 Budget Update/Status: Mr. Conklin informed all that the three jurisdictions are moving forward with budget hearings and work sessions. Arlington's hearing is taking place March 17, 2022, where Mr. Conklin will be providing information on the Center. Mr. Mackey advised that Alexandria's hearing will be on March 30, 2022, and he would provide information on the Center to the governing body. Mr. Conklin invited the new Director of Health and Human Services (Falls Church) to a scheduled meeting with Mr. Mackey and Ms. McNair on March 21st to discuss the City's budget and their process.

Financial Report: Mr. Smith provided a detailed written report to all but summarized that the Center is in good financial standing. Mr. Smith noted that a budget comparison analysis of previous years shows everything is right about on schedule. There is no added information on the audit. Mr. Smith stated that they plan to complete a study on the reserve funds, including operating reserves and capital reserves. Mr. Conklin inquired as to how much of the surplus from a previous fiscal year will transition into the reserve account.

Development of Policy for Year-end surplus/cash on hand operational and reserve accounts: Mr. Conklin said the adoption of a policy around funding the reserve account, and what the goals would be for that policy are needed. Mr. Conklin noted that he, Mr. Mackey, and Ms. McNair would draft a policy in their meeting. Mr. Conklin stated that a funding mechanism would be needed soon, to

fund any renovations and inform the jurisdiction if and how much funding would be needed. Mr. Conklin noted having in place cost assignments for each jurisdiction would make more sense in terms of how much each jurisdiction would be responsible for paying. Mr. Mackey said he supported this and would be happy to help in drafting the policy. Mr. Title added that over the last couple of years this has been endeavored to be a part of the interjurisdictional agreement. Mr. Title wanted to note that no resolution had ever been reached and he wanted to commend everyone for addressing it now.

Executive Director's Evaluation: Mr. Conklin asked Ms. McNair to submit a self-evaluation for review at the next meeting.

Development of Equipment Replacement Schedule: Ms. McNair reported the status of equipment, and a suggested replacement schedule was completed by Mosley. While the equipment is still in working order, much of the equipment has reached the end of its life cycle. Ms. McNair, Mr. Pitarque and Mr. Rachal will meet and finalize a recommended replacement schedule. Mr. Pitarque added that their engineer and security consultant completed walk-throughs at the facility and confirmed that these systems have in fact reached the end of their life cycles.

Facility Enhancement/Design: Mr. Mackey reported the MOU with Alexandria has not been updated but is still in the works. Mr. Title added that he reviewed the current MOU and that it is remarkably brief. Mr. Conklin asked if it met the needs of the commission. Mr. Title responded that it did. Mr. Conklin asked if the team had met to identify smaller projects that could be completed now. Ms. McNair confirmed that they were able to meet. Mr. Pitarque confirmed as well that a meeting took place on February 22nd, and he pointed out that they went through the list of areas that were a priority. Mr. Conklin noted that if these smaller projects could be completed by next school year, it would demonstrate our commitment to moving expeditiously in getting these projects completed. All commissioners were agreed. Mr. Conklin asked Ms. Sheriff if she had any input related to this discussion. Ms. Sheriff stated that their company has expertise in energy-savings and helping to create funding and revenue sources through energy efficiency upgrades. Ms. Sheriff noted they would be interested in working with Mosely or however the commission would want them to operate. They have completed a walk-through of the center, and completed a preliminary analysis, where cost saving opportunities were found. Ms. Sheriff stated her company would like to have a conversation and be a part of the big changes coming to the center. Mr. Conklin asked Ms. McNair to follow up.

Executive Director's Report: Ms. McNair reported that the certification meeting with DJJ was held and that all corrective action had been completed. The meeting with Mr. Jennings of DJJ, capital outlay regarding roof and fence security was cancelled. Ms. McNair reported she contacted certification and the Chief Deputy requesting permission to move forward with the recommendations already made and copied Mr. Pitarque. The Chief Deputy responded and requested documentation from the Commission that reimbursement for the project would not be requested. Once received, we would be able to proceed with the security upgrades. Ms. McNair confirmed the mutual aid agreement with Fairfax, Prince William, Winchester, Rappahannock, and Loudon was completed. Ms. McNair informed the Commission that Alexandria City Council member Sarah Bagley will be visiting the center and sheltercare on March 22, 2022.

NVJDC Principal: Dr. Martin thanked the members and staff for their support during the passing of his father. Dr. Martin reported that five students are on track to graduate. Education planning for next year is already in progress. Alexandria public school will be providing a no cost music program. Mr. Conklin assured Dr. Martin that he has the support of its members. Mr. Conklin asked Dr. Martin if he had any insight into the JLARC study. Dr. Martin stated he had heard different proposals, but none had been finalized.

ShelterCare Report: Ms. Lumpkin confirmed that currently no staff or children have tested positive for covid. Ms. Lumpkin reported the first site testing was completed and all ten were negative. Ms. Lumpkin stated she contacted a PREA auditor and June seems to be the potential date.

Neil Title: Nothing to report.

CSU Directors: Arlington – Mr. Conklin reported there is still a vacancy for a judge.

Alexandria – Mr. Mackey reported, Alexandria also has some vacancies. Anthony McCallister will be retiring this spring. Mr. Mackey inquired about the forecast. Ms. McNair confirmed that it was discussed but was never revisited, but just awaiting approval. Mr. Pitarque stated they were waiting for the JLARC study. Mr. Conklin stated it will be deferred until Mr. Manthey is available.

Commission Meeting Adjourned at 6:21 p.m.